



Lead Horticulturist

Position Description

Role:

The Lead Horticulturist is responsible for horticultural maintenance of several themed garden spaces and may take a lead role in seasonal display development. This position may supervise other horticulture staff and volunteers with standard bed maintenance and new garden installations as needed.

Employment Type:

- Permanent, Full-time, Salary

Reports to:

- Horticulture and Facilities Manager

Duties & Responsibilities:

- Develop and execute yearly maintenance plans for each garden overseen.
- Work with the Horticulture and Facilities Manager in bed renovation and redesign.
- Oversee and perform garden and grounds maintenance tasks, including planting, weeding, watering, mulching, pruning, mowing, fertilizing and others as required of each assigned garden space.
- Develop seasonal themed exhibits and displays as assigned.
- Safe operation of power tools and equipment, such as mower, leaf blower, snow blower, string-trimmer, hedge trimmer, bed edger, skid-steer loader, golf cart and utility vehicle.
- Utilize organic pest management techniques under supervision.
- Perform light structural maintenance work or small engine repair as required.
- Supervise horticulture volunteers as required.
- Interact with garden guests as required.
- Other duties as required.

Qualifications and Education Requirement:

- Bachelor's Degree in related field, or equivalent combination of education, training, and experience
- Minimum of 5 years of demonstrated knowledge of basic plant maintenance
- Minimum of 5 years of demonstrated knowledge of safe operation of tools and equipment

- Willingness to perform hands-on horticulture tasks in all weather conditions
- Ability to lift 50 pounds
- Ability to work occasional evenings and rotating weekends with other horticulture staff.
- Customer service experience and the ability to work with diverse populations and volunteers
- Ability to work under supervision, independently and as part of a team

Performance review:

- An initial performance review will be held after the first 90 days of employment. At that time goals will be prepared for accomplishment during the balance of the growing season. A mid-season performance review will be conducted for returning seasonal personnel. A performance review will be completed at the end of each growing season.

Application Instructions: Please submit a cover letter and resume to

Wellfield Botanic Gardens

Attn: Horticulture and Facilities Manager

1011 N. Main Street

Elkhart IN 46514

Or email to info@wellfieldgardens.org